PULLMAN SPORTS PHYSICAL THERAPY
PRIVATE POLICY

We recognize that our relationship with our patients is based on integrity and trust. We work hard to maintain your privacy and are careful to preserve the private nature of our relationship with you.

PRIVACY AND SECURITY

We have policies and procedures in place to safeguard the privacy and security of your personal information. This information is confidential and protected from unauthorized access. Its use is restricted to our employees and other associates such as your attending physician. For information please request the **Notice of Privacy Practices** from the front office receptionist.

TYPES AND USE OF PERSONAL INFORMATION COLLECTED

We collect personal medical history information from you and about you so that we may provide you the best possible care during your rehabilitation. We also collect from you your personal information such as name, address, telephone number. We collect information such as your social security number, date of birth and insurance information so that we may submit and coordinate claims to your medical insurance.

SAFEGUARDING YOUR INFORMATION

At Pullman Sports Physical Therapy, we share your concerns about the privacy of your personal and medical information. We assure you that we do not rent, sell, or give away your personally identifiable information to anyone, for marketing purposes, or for any other reason. We will only use and share your personally identifiable information to insure quality medical care and to assist us in processing your transactions and insurance claims.

WHEN WE MAY DISCLOSE INFORMATION

There are circumstances in which we may disclose information for physical therapy treatment, processing insurance claims, collecting payment, and to third parties such as judicial and administrative proceedings, law enforcement, or any services requested by you. Any disclosure will be only to the extent permitted by applicable federal and state law or authorized by you

We require anyone whom we disclose your personal information to protect its confidentiality and to use it solely for the purpose for which it is intended.

The staff at Pullman Sports Physical Therapy regards the privacy of your personal information as top priority. We do collect personal medical information from you in order to provide you with the best possible service. We pledge to maintain the integrity and confidentiality of that information in accordance with our privacy policy so that we can preserve your trust.

Sincerely,

PULLMAN SPORTS PHYSICAL THERAPY

Patient's Name_____Date_____

Patient's Signature_____